

# Nouryon Chemicals BV

| JANUARI |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| ma      | di | wo | do | vr | za | zo |
| Week 1  | 29 | 30 | 1  | 2  | 3  | 4  |
| Week 2  | 6  | 7  | 8  | 9  | 10 | 11 |
| Week 3  | 13 | 14 | 15 | 16 | 17 | 18 |
| Week 4  | 20 | 21 | 22 | 23 | 24 | 25 |
| Week 5  | 27 | 28 | 29 | 30 | 31 |    |

| FEBRUARI |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| ma       | di | wo | do | vr | za | zo |
| Week 5   | 29 | 30 | 31 |    | 1  | 2  |
| Week 6   | 3  | 4  | 5  | 6  | 7  | 8  |
| Week 7   | 10 | 11 | 12 | 13 | 14 | 15 |
| Week 8   | 17 | 18 | 19 | 20 | 21 | 22 |
| Week 9   | 24 | 25 | 26 | 27 | 28 |    |

| MAART   |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| ma      | di | wo | do | vr | za | zo |
| Week 9  | 29 | 30 | 31 |    | 1  | 2  |
| Week 10 | 3  | 4  | 5  | 6  | 7  | 8  |
| Week 11 | 10 | 11 | 12 | 13 | 14 | 15 |
| Week 12 | 17 | 18 | 19 | 20 | 21 | 22 |
| Week 13 | 24 | 25 | 26 | 27 | 28 | 29 |
| Week 14 | 31 |    |    |    |    |    |

| APRIL   |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| ma      | di | wo | do | vr | za | zo |
| Week 14 |    | 1  | 2  | 3  | 4  | 5  |
| Week 15 | 7  | 8  | 9  | 10 | 11 | 12 |
| Week 16 | 14 | 15 | 16 | 17 | 18 | 19 |
| Week 17 | 21 | 22 | 23 | 24 | 25 | 26 |
| Week 18 | 28 | 29 | 30 |    |    |    |

| MEI     |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| ma      | di | wo | do | vr | za | zo |
| Week 18 |    |    | 1  | 2  | 3  | 4  |
| Week 19 | 5  | 6  | 7  | 8  | 9  | 10 |
| Week 20 | 12 | 13 | 14 | 15 | 16 | 17 |
| Week 21 | 19 | 20 | 21 | 22 | 23 | 24 |
| Week 22 | 26 | 27 | 28 | 29 | 30 | 31 |

| JUNI    |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| ma      | di | wo | do | vr | za | zo |
| Week 22 |    |    |    |    |    | 1  |
| Week 23 | 2  | 3  | 4  | 5  | 6  | 7  |
| Week 24 | 9  | 10 | 11 | 12 | 13 | 14 |
| Week 25 | 16 | 17 | 18 | 19 | 20 | 21 |
| Week 26 | 23 | 24 | 25 | 26 | 27 | 28 |
| Week 27 | 30 |    |    |    |    |    |

| JULI    |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| ma      | di | wo | do | vr | za | zo |
| Week 27 |    | 1  | 2  | 3  | 4  | 5  |
| Week 28 | 7  | 8  | 9  | 10 | 11 | 12 |
| Week 29 | 14 | 15 | 16 | 17 | 18 | 19 |
| Week 30 | 21 | 22 | 23 | 24 | 25 | 26 |
| Week 31 | 28 | 29 | 30 | 31 |    |    |

| AUGUSTUS |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| ma       | di | wo | do | vr | za | zo |
| Week 31  | 29 | 30 | 31 | 1  | 2  | 3  |
| Week 32  | 4  | 5  | 6  | 7  | 8  | 9  |
| Week 33  | 11 | 12 | 13 | 14 | 15 | 16 |
| Week 34  | 18 | 19 | 20 | 21 | 22 | 23 |
| Week 35  | 25 | 26 | 27 | 28 | 29 | 30 |

| SEPTEMBER |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| ma        | di | wo | do | vr | za | zo |
| Week 36   | 1  | 2  | 3  | 4  | 5  | 6  |
| Week 37   | 8  | 9  | 10 | 11 | 12 | 13 |
| Week 38   | 15 | 16 | 17 | 18 | 19 | 20 |
| Week 39   | 22 | 23 | 24 | 25 | 26 | 27 |
| Week 40   | 29 | 30 |    |    |    |    |

| OKTOBER |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| ma      | di | wo | do | vr | za | zo |
| Week 40 | 29 | 30 | 1  | 2  | 3  | 4  |
| Week 41 | 6  | 7  | 8  | 9  | 10 | 11 |
| Week 42 | 13 | 14 | 15 | 16 | 17 | 18 |
| Week 43 | 20 | 21 | 22 | 23 | 24 | 25 |
| Week 44 | 27 | 28 | 29 | 30 | 31 |    |

| NOVEMBER |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| ma       | di | wo | do | vr | za | zo |
| Week 44  | 27 | 28 | 29 | 30 | 31 | 1  |
| Week 45  | 3  | 4  | 5  | 6  | 7  | 8  |
| Week 46  | 10 | 11 | 12 | 13 | 14 | 15 |
| Week 47  | 17 | 18 | 19 | 20 | 21 | 22 |
| Week 48  | 24 | 25 | 26 | 27 | 28 | 29 |

| DECEMBER |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| ma       | di | wo | do | vr | za | zo |
| Week 49  | 1  | 2  | 3  | 4  | 5  | 6  |
| Week 50  | 8  | 9  | 10 | 11 | 12 | 13 |
| Week 51  | 15 | 16 | 17 | 18 | 19 | 20 |
| Week 52  | 22 | 23 | 24 | 25 | 26 | 27 |
| Week 1   | 29 | 30 | 31 |    |    |    |

| Feestdagen 2025                    |                                       |
|------------------------------------|---------------------------------------|
| Nieuwjaarsdag: Woensdag, 1 januari | Bevrijdingsdag: Maandag, 5 mei        |
| Goede Vrijdag: Vrijdag, 18 april   | Hemelvaartsdag: Donderdag, 29 mei     |
| Pasen: Zondag, 20 april            | Pinkstermaandag: Maandag, 9 juni      |
| Paasmaandag: Maandag, 21 april     | Kerstmis: Donderdag, 25 december      |
| Koningsdag: Zaterdag, 26 april     | Tweede Kerstdag: Vrijdag, 26 december |

| Legenda                                                                               |                                               |
|---------------------------------------------------------------------------------------|-----------------------------------------------|
|   | Deadline voor werknemers om uren in te vullen |
|  | Deadline voor managers om uren goed te keuren |
|  | Verwerking facturen Staffing MS               |
|  | Feestdagen                                    |

## Facturatie cycle

Nouryon Chemicals BV volgt een maandelijkse facturatiecyclus. Dit betekent dat de facturen worden opgesteld per kalendermaand, waarbij de gehele maand op één factuur wordt vermeld.

| Periode    | Startdatum facturatie | Einddatum facturatie | Factuurdatum | Uiterlijke uitvoeringsdatum | Correcties en laat goed gekeurde uren van |
|------------|-----------------------|----------------------|--------------|-----------------------------|-------------------------------------------|
| Periode -1 | 1-12-2024             | 31-12-2024           | 9-jan-2025   | donderdag 9 januari 2025    |                                           |
| Periode 1  | 1-1-2025              | 31-1-2025            | 10-feb-2025  | maandag 10 februari 2025    |                                           |
| Periode 2  | 1-2-2025              | 28-2-2025            | 10-mrt-2025  | maandag 10 maart 2025       |                                           |
| Periode 3  | 1-3-2025              | 31-3-2025            | 8-apr-2025   | dinsdag 8 april 2025        |                                           |
| Periode 4  | 1-4-2025              | 30-4-2025            | 8-mei-2025   | donderdag 8 mei 2025        |                                           |
| Periode 5  | 1-5-2025              | 31-5-2025            | 9-jun-2025   | maandag 9 juni 2025         |                                           |
| Periode 6  | 1-6-2025              | 30-6-2025            | 8-jul-2025   | dinsdag 8 juli 2025         |                                           |
| Periode 7  | 1-7-2025              | 31-7-2025            | 8-aug-2025   | vrijdag 8 augustus 2025     |                                           |
| Periode 8  | 1-8-2025              | 31-8-2025            | 8-sep-2025   | maandag 8 september 2025    |                                           |
| Periode 9  | 1-9-2025              | 30-9-2025            | 8-okt-2025   | woensdag 8 oktober 2025     |                                           |
| Periode 10 | 1-10-2025             | 31-10-2025           | 10-nov-2025  | maandag 10 november 2025    |                                           |
| Periode 11 | 1-11-2025             | 30-11-2025           | 8-dec-2025   | maandag 8 december 2025     |                                           |